



We are honored to facilitate your team building event and to create a fun and memorable experience. Please review the terms of this agreement carefully. Once you have signed and returned this agreement, and payment has been received in full, your event will officially be booked. Please feel free to reach out if you have any questions or need to make any revisions to this agreement.

Team Building _____ Company Name _____

Host Information

Point of Contact _____ Phone _____

Email _____ Department _____

Event Information

Location _____ Date & Time _____

Address _____

Payment Details

Craft _____ Price per Crafter _____

Number of Crafters _____ Travel Fee _____

Tax at 6.35% _____ Payment Due _____

Invoice # _____ Total Due _____

Liability Waiver

By signing this agreement, you agree to waive the liability for Clever & Crafty, and its representatives, for potential damage or injuries that result from this private party.

Party Schedule

Please note that this craft party will need to start no later than 15 minutes after the scheduled time. Late guests will be accommodated as much as is feasible.

Cancellation Policy

If cancelling prior to 14 days before this event, the host can either receive a refund in full, minus a processing fee of \$50, or rebook the event *within* 90 days of the original event date. If cancelling prior to within 14 days of this event, the host can either receive a 50% refund or rebook the event within 90 days of the original event date.

Host Signature _____ Date _____

Clever & Crafty Signature _____ Date _____